

JULY 14 – MEETING 28  
VOLUME 28

The Ross County Board of Commissioners met on this day, July 14, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioner James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the July 7, 2025 meeting, be approved as submitted. On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Glass moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE
VOCA	T-Mobile USA Inc	26.49	Engineer	Sunbelt Rentals, Inc	160.68
Veterans Service Commission	American Electric Power	250	Engineer	Seitz Trucking, Inc.	341.25
Veterans Service Commission	Chillicothe Utilities Department	111.02	Engineer	Riffle & Son Machine Works	75
Veterans Service Commission	Robert Davis	268.13	Engineer	Old Canal Stop	33
Veterans Service Commission	McGee, Matt	158.13	Engineer	Lowe's	181.83
Veterans Service Commission	Sewards, Randy A.	323.12	Engineer	Kleem, Inc.	210.96
Veterans Service Commission	Richard Manson	220	Engineer	Kenworth Truck Co.	909.05
Veterans Service Commission	Finley , John	192.5	Engineer	Fastenal Company	873.55
Veterans Service Commission	Holdren, Greg	116.87	Engineer	Do It Right Cleaning Service, L	750
Veterans Service Commission	Save-A-Lot	3786.99	Engineer	Coughlin Auto	1031.85
Sheriff	Glo Fiber	511	Engineer	Coppel Coal & Supply Co.	159
Sheriff	Glo Fiber	244.69	Engineer	Chillicothe Steel Co.	2298.99
Sheriff	DPS Media, Inc	173.18	Engineer	B & C Communications	186.34
Sheriff	Treasurer of State	107	Engineer	B & C Communications	765.89
Sheriff	Sparkle Cleaners	175.95	Engineer	Advance Auto Parts	356.48
Sheriff	Penwell, Julia	1310.33	Emergency Management	US Bank NA	200.32
Sheriff	Angela Perry	24	Emergency Management	Joshua Garrett	199.13
Sheriff	Visa	183.17	Emergency Management	GFC Leasing	121.65
Sheriff	Visa	950	Emergency Management	AT&T Mobility	140.5
Sheriff	Visa	197.06	Dog Warden	Glo Fiber	131.21
Sheriff	LCNB National Bank	90	Dog Warden	Davis Tire of Chillicothe	787.42
Sheriff	Treasurer - State of Ohio	3171	Dog Warden	Penwell, Julia	127
Sheriff	Total ID Solutions	5318	Dog Warden	Wex Bank	1458.23
Sheriff	Dell Marketing LP	22070.5	Coroner	MARK A GRAY	19
Sheriff	Glo Fiber	79.95	Coroner	NMS Labs	859
Sheriff	Rumpke Of Ohio, Inc	71.51	Coroner	Thomas, Jodi L.	140
Sheriff	Glo Fiber	241.87	Coroner	Moccasin Creek Tactical	46
Sheriff	Central Center Hardware	21.77	Coroner	INTERACTIVE DATA LLC	125
Sheriff	Amazon Capital Services	59.42	Common Pleas Court #2	Office Depot Inc.	198.91
Sheriff	Wex Bank	14831.92	Common Pleas Court #1	The Water Express	26.95
Sheriff	Chillicothe Utilities Dept.	4882.35	Common Pleas Court #1	Amazon Capital Services	55.4
Sheriff	Allen's Pharmacy	1547.32	Commissioners	Ross County CAC	6915.52
Sheriff	Columbus Radiology Corp.	891.54	Commissioners	Thomas Gas Services, Inc.	7.72
Sheriff	Adena Medical Group, LLC	143.54	Commissioners	Integrated Protection Services	102
Sheriff	Adena Health System	12.73	Commissioners	Fastenal Company	4.28
Sheriff	Fayette County Commissioner	2565.24	Commissioners	Rumpke Of Ohio, Inc	568.43
Sheriff	Aramark Services, Inc	8467.02	Commissioners	Glacier Mountain Bottled Water	28
Sheriff	Office City Express	12.42	Commissioners	American Electric Power	8864.77
Sheriff	Office City Express	85.16	Commissioners	Worly Plumbing Supply, Inc.	215.45
Sheriff	Office City Express	79.83	Commissioners	Ross Co. Water Company	30.29
Sheriff	Ratcliff, Roger	136.3	Commissioners	Ross Co. Water Company	126.48
Sheriff	Sports Plus	30	Commissioners	Chillicothe Utilities Department	763.98
Sheriff	Penwell, Julia	1033.35	Commissioners	Setterlin Building Company	61231.08
Sheriff	Clearwater Packaging, Inc	3302	Commissioners	Juvenile Detention Center	45604.24
Sheriff	Welch, David Michael	430.5	Commissioners	Waste Management of Ohio	1168.77
Sheriff	Jonina Johnson	225.5	Commissioners	Waste Management of Ohio	485.89
Sheriff	Escamilla, Vanessa	180	Commissioners	Waste Management of Ohio	1030.74
Ross County Court System	Compass Integration LLC	6385.5	Certificate of Title	Sunrush Water	16.7
Ross County Court System	Glo Fiber	1374	Building Department	JOSHUA HETTINGER	33.95
Ross County Court System	Compass Integration LLC	2372.73	Building Department	Amazon Capital Services	361.08
Ross County Court System	Thomson Reuters - West	333.88	Building Department	Quill Corporation	83.96
Ross County Court System	ALLIED UNIVERSAL ELECTRO	281.6	Board of Elections	Office City Express	119.04
Ross County Court System	ALLIED UNIVERSAL ELECTRO	8.66	Board of Elections	The Water Express	33.8
Ross County Court System	The Garden Family Advocacy	2221.45	Automatic Data Processing Bo	Westside Media	67.5
Prosecuting Attorney	Microsystems Inc	416.2	Automatic Data Processing Bo	CDW Government, Inc.	48.58
Planning Commission	Adams County Regional Medic	28806.3	Automatic Data Processing Bo	CDW Government, Inc.	9750
Planning Commission	Choice One Engineering Corp	7262.5	Automatic Data Processing Bo	CDW Government, Inc.	945.7
Planning Commission	WALLACE & PANCHER INC.	39750	Automatic Data Processing Bo	CDW Government, Inc.	481.24
Planning Commission	DESIGNING LOCAL LTD	5677.4	Auditor	Rutherford, Chase Colin	930
Planning Commission	Choice One Engineering Corp	7602	Auditor	American Electric Power	124.51
Planning Commission	Glacier Mountain Bottled Water	18.5	Auditor	Glo Fiber	2117.3
Planning Commission	Ross County Treasurer	4938.12	Auditor	Wex Bank	112.13
Planning Commission	JOHN W HEMMINGS III	12338	Auditor	Rutherford, Chase Colin	1012.5
Planning Commission	City of Hillsboro	162.55	Auditor	Rutherford, Chase Colin	1627.5
Law Library	Glo Fiber	116.94	Auditor	Clark, John K. Jr.	225
Juvenile Court	Ashley Toops	162	Auditor	Berry, Jennifer	294
Juvenile Court	Deanna Menendez	2004	Auditor	Department of Veterans Affairs	584
Juvenile Court	Pike Co. Recovery Council	98.83	Auditor	Appraisal Research Corp.	19046.25
Juvenile Court	Abraxas Ohio	10350	Auditor	City of Chillicothe Auditor's Off	56141.41
Juvenile Court	Verizon Wireless	559.75	Auditor	Appraisal Research Corp.	4374
Juvenile Court	Glacier Mountain Bottled Water	32.25	Auditor	Glacier Mountain Bottled Water	29
Juvenile Court	ALLYSSA SANDOVAL	299.6	Auditor	Rutherford, Chase Colin	285
Juvenile Court	KIMBERLY WILSON	35	Auditor	Ross Co. Water Company	139.07
Juvenile Court	Glacier Mountain Bottled Water	13.5	Adult Probation	Redwood Toxicology Laboratory	62.5
Juvenile Court	Amazon Capital Services	870.98	Adult Probation	Verizon Wireless	88.5
Juvenile Court	Huntington Local School Distr	2000			\$457,043.26
Juvenile Court	Amazon Capital Services	150.48			
Juvenile Court	Amazon Capital Services	179.72			
Juvenile Court	Peachtree Electronic Monitori	605			
Juvenile Court	King, Kristen	600			
Engineer	Tow Path Materials	259			
Engineer	Tim's Tires & Accessories	195			

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated June 30, 2025 through July 14, 2025, in the amount of \$48,517.68 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**TRANSFER OF FUNDS**

Mr. Glass moved, Mr. Lowe seconded, to transfer \$25.22 account code 420-99-40-7103 Contract Services, into account code 420-99-40-7150 Supplies, per a request of July 14, 2025 from the Ross County VOCA/SVAA.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$10,000.00 from Law Library Fund account code 226-60-00-7550 Other Expenses into account code 226-60-00-7101 Advertising, per a request of July 14, 2025 from the Ross County Law Library.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$1,500,000.00 from M.V. & Gas Tax into account code 210-58-66-7204 (\$1,000,000.00) Contract Projects and into account code 210-58-66-7115 (500,000.00) Road Materials, per a request of July 14, 2025 from the Ross County Engineer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to de-appropriate (\$5,440.46) from General Fund, account code 100-12-00-7550 Other Expenses, per a request of July 14, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$5,000.00 from Dog & Kennel Fund into account code 203-32-00-7200 Equipment, per a request of July 14, 2025 from the Ross County Dog Warden.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**SALES AND USE TAX CONSTRUCTION CONTRACT EXEMPTION CERTIFICATE**

Mr. Glass moved, Mr. Lowe seconded, to sign the Sales and Use Tax Construction Contract Exemption Certificate for the UNESCO World Heritage Sites Visitor’s Center project and the purchase of a pavilion and restroom.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**AMENDMENT NO 1 TO ARCHITECT AGREEMENT MONROE THEATER RENOVATION**

Mr. Lowe moved, Mr. Glass seconded, to approve Amendment 1 to the Architect Agreement for the Monroe Theater Renovation. The Owner hereby authorizes the Architect's Additional Services relating to the addition of two distinct means of egress from the balcony/mezzanine floor, to be performed in accordance with the terms of the Agreement, including such services identified in the Architect's Additional Services Proposal, dated June 15, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**APPOINTMENT ROSS CHILLICOTHE CONVENTION AND VISITORS BUREAU**

Mr. Glass moved, Mr. Lowe seconded, to appoint Ms. Jennifer Aultman, Chief Historic Sites Officer with the Ohio History Connection, to the Ross Chillicothe Convention and Visitors Bureau, effective July 14, 2025, with no term limit.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**APPOINTMENT ROSS CHILLICOTHE CONVENTION FACILITY AUTHORITY**

Mr. Glass moved, Mr. Lowe seconded, to appoint Commissioner Jack Everson, to the Ross County Convention Facility Authority, effective July 9, 2025, through April 16, 2027.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**TIME SHEET APPROVED - COUNTY ADMINISTRATOR AND LAW LIBRARY**

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator and Nancy King, Law Library Attendant, for the pay period ending July 12, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**APPLICATION FOR EXTENSION OF TIME TO ADOPT AND FILE ANNUAL BUDGET WITH BUDGET COMMISSION**

Mr. Glass moved, Mr. Lowe seconded, to apply to the tax commissioner for an extension of time to adopt and file its annual budget pursuant to Ohio Revised Code Sections 5705.28 and 5705.30. Adopting the budget is extended to July 31, 2025 and filing is extended to August 7, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**SIGN CONTRACT WITH AERO-MARK FOR RETROREFLECTIVE PAVEMENT MARKINGS 2024**

Mr. Lowe moved, Mr. Glass seconded, a contract be entered, at the recommendation of County Engineer, Charlie Ortman with Aero-Mark Company LLC in the amount of \$241,311.20 for Retroreflective Pavement Markings 2025, according to a bid proposal submitted June 30, 2025. Completion date for the contract will be no later than September 27, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**CONTRACT AWARD AND SIGNING PHASE II PAVING STRIPING PLANING VARIOUS COUNTY AND TOWNSHIP ROADS**

Mr. Glass moved, Lowe seconded, the Ross County Board of Commissioners award a contract, on the recommendation of County Engineer Charlie Ortman, to Shelly & Sands Inc, for Phase Two; 2025 Paving, Striping, and Planing of Various County and Township Roads Project for a sum not to exceed \$1,419,258.50, with a completion date of October 18, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**EXECUTIVE SESSION CALLED**

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 1:00 pm, to discuss matters to be kept confidential regarding Pixelle.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

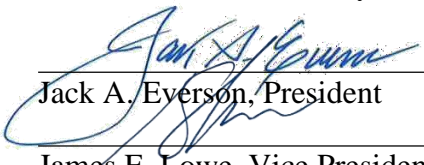
**REGULAR SESSION RESUMED**

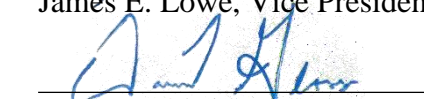
The executive session called at 1:00 pm was adjourned, and the regular meeting resumed at 2:02 pm. No action was taken.

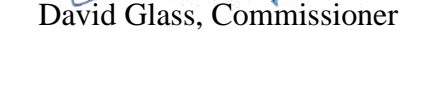
**OTHER BUSINESS**

**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of July 14 at 3:30 p.m., Board of Commissioners of Ross County, Ohio

  
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Jack A. Everson, President

  
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James E. Lowe, Vice President

  
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David Glass, Commissioner